

Posted: 10.11.18

At: All Hudson schools, SAU building, district website



HUDSON SCHOOL DISTRICT
Hudson, New Hampshire
October 15, 2018
Hills Memorial Library – 18 Library Street

6:30 pm Public Session
followed by Non-public Session

AGENDA

- A. **Call to Order**: Malcolm Price, Chair, will call the meeting to order.
- Pledge of Allegiance
- E. **Public Input**
- F. **Presentations to the Board**
- G. **Requests of the Board**
1. Facilities Use Request, Haunted Hayride (PL): Attachment # 1
- H. **Old Business**
1. Appointment of Board Member
- I. **New Business**
1. Budget Transfer SB #4 (1st reading, RB): Attachment # 2
 2. Contracted Services Agreement: Attachment # 3
 3. Extracurricular Nominations: Attachment # 4
 4. FY20 Budget: District-wide, Facilities, Elementary, Hudson Memorial
- J. **Recommended Action**
1. Manifests – Recommended action: Make necessary corrections and sign.
 2. Minutes – Recommended action: Review and approve.
 - a) 10.01.18 Draft Minutes (LR): Attachment # 5
- L. **Reports to the Board**
1. Superintendent's Report
 2. Assistant Superintendent's Report
 3. Director of Special Services' Report
 4. Business Administrator's Report
- M. **Committee Reports**
1. Kindergarten Committee (LR, M-EL)

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N. **Correspondence**

1. Technology Integration Specialist Report (MW): Attachment # 6
2. Outreach Coordinator Report (MW): Attachment # 7
3. CTE Center Building Committee Minutes (LR): Attachment # 8

O. **Board Member Comments**

P. **Upcoming Meetings**

| Meeting | Date | Time | Location | Purpose |
|------------------|----------|---------|------------------------|-----------------|
| Policy Committee | 10.23.18 | 2:45 pm | SAU Building | Regular Meeting |
| School Board | 11.05.18 | 6:30 pm | Hills Memorial Library | Regular Meeting |
| Policy Committee | 11.12.18 | 6:00 pm | SAU Building | Regular Meeting |
| School Board | 11.19.18 | 6:30 pm | Hills Memorial Library | Regular Meeting |
| Policy Committee | 11.27.18 | 2:45 pm | SAU Building | Regular Meeting |

Q. **Non-Public Session**

1. *Staff Nominations (LR): Non-public Attachments # 9, 10*

RSA 91-A:3 II provides certain conditions under which the School Board MAY enter into non-public session.

These conditions are:

- (a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.*
- (b) The hiring of any person as a public employee.*
- (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.*
- (d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*
- (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.*

R. **Adjourn**

**HUDSON SCHOOL DISTRICT
IN HOUSE FACILITY USE/RENTAL APPLICATION**

DIRECTIONS: The information requested is necessary for managing facility usage and to assure that your needs are met. Complete Section I and II and submit the form to the school administrative office at least 14 days prior to the proposed activity. **A Certificate of Liability must accompany this form proving coverage for general liability and property damage insurance totaling \$1,000,000/\$2,000,000 aggregate with the Hudson School District listed as additional insured. The certificate holder should list the Hudson School District, 20 Library Street, Hudson, NH. THIS APPLICATION WILL NOT BE PROCESSED UNLESS THE CERTIFICATE OF LIABILITY IS ATTACHED.**

SECTION I - APPLICANT INFORMATION

Name of Organization: Class Act Alvirne Theater group
 Contact Person and Telephone #: Patty Langlais 883-0725
 Street Address: 22 Storey Court
 City, State, Zip Code: Hudson, NH 02845
 E-mail address: splatt1961@yahoo.com
 Activity Description: haunted hayride
 Number of Anticipated Participants: 100 Number of Supervisors Provided: 25
 Estimated Hours: 5 hrs each night Time: 5:30-9:30 pm
 Activity Date(s): 10/18 10/19 10/20 raindate S M T W R F S
 Facilities Requested: 1027

- Alvirne High School, 200 Derry Road, Hudson, NH - Telephone: 886-1260**
 V114 Cafeteria Tennis Court
 Classroom Gym Track
 Field(s) Library Hills House
 Music Room Checkers Hills House field
- Hudson Memorial School, 1 Memorial Drive, Hudson, NH - Telephone: 886-1240**
 Cafeteria Gym Multipurpose Rm
 Classroom Library
 Field(s) Other
- Hills Garrison School, 190 Derry Road, Hudson, NH - Telephone: 881-3930**
 Cafeteria Gym Other
 Classroom Library Field(s)
- Dr. H. O. Smith School, 33 School Street, Hudson, NH - Telephone: 886-1248**
 Library Cafeteria
 Classroom Gym
- Library Street School, 22 Library Street, Hudson, NH - Telephone: 886-1255**
 Café/Gym Classroom Other
- Nottingham West School, 10 Pelham Road, Hudson, NH - Telephone: 595-1570**
 Cafeteria Gym Other
 Classroom Library Field
- Hills Memorial Library, 18 School Street, Hudson, NH**
 Conference room

Equipment requested: _____

I certify that I have read and understand the regulations governing the use of the Hudson School District facilities, and my organization does not engage in any activity prohibited by School District Policy. I agree to accept personal responsibility for ensuring the compliance with these regulations during use of school facilities under this request. I affirm that all statements made by me on this form are true, complete and accurate to the best of my knowledge and belief.

FACILITIES RENTERS USING ANY HUDSON SCHOOL DISTRICT BUILDING, PLEASE BE AWARE OF THE FOLLOWING RULES: NO USE OF TOBACCO PRODUCTS, NO ALCOHOLIC BEVERAGES ON SCHOOL PREMISES, AT ANY TIME, IN/OUT OF THE BUILDING. FOOD/DRINK ALLOWED IN CAFÉ ONLY.

Printed Name and Title: Patty Langlais
 Signature and Date: [Signature] 10/10/18

HUDSON SCHOOL DISTRICT
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Rachel Borge
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rborge@sau81.org

Karen Burnell
Business Administrator
(603) 886-1258
kburnell@sau81.org

To: Hudson School Board

From: Rachel Borge, Director of Special Services

Date: October 15, 2018

Re: Transfer of Funds **SB #4**

Comments:

The Special Services Department respectfully requests a budget transfer of \$194,528 from 10-00-2150/110 (Salaries), 10-00-2150/211 (Health Insurance), and 10-00-2150/231 (Teacher Retirement) to 10-00-2150/321. This money will be used to provide contracted speech/language services due to 2 unfilled staff vacancies. This is necessary to maintain compliance with IEP services.

| | | |
|--|---------------|--------------|
| School Board - 1st Reading _____ (Date) | Under \$5,000 | # _____ |
| School Board - 2nd Reading _____ (Date) | Over \$5,000 | SB# <u>4</u> |

HUDSON SCHOOL DISTRICT BUDGET TRANSFER FORM

This form should be used any time that you are making a request for purchase that will cause a budget line to be over expended. For such a purchase to be approved, you must show the purpose of purchase, the amount you expect to spend, and in what other sections of your budget you propose to find the funds to pay for the purchase. No purchase that requires a budget transfer will be made without approval from the Business Office.

School: DISTRICT WIDE **Date:** 10/3/2018




Purpose: TRANSFER FUNDS FROM SPEECH SALARIES, HEALTH INSURANCE AND TEACHER RETIREMENT TO SPEECH CONTRACTED SERVICES TO FUND 2 UNFILLED SPEECH PATHOLOGIST VACANCIES


SOURCES OF FUNDS

| Org/Object | Description | Current Available | Amount Reduced | New Balance |
|----------------|--------------------|----------------------|----------------|-------------|
| 10-00-2150/110 | SALARIES | \$115,543.00 | \$115,543.00 | \$0.00 |
| 10-00-2150/211 | HEALTH INSURANCE | \$56,068.00 | \$56,068.00 | \$0.00 |
| 10-00-2150/232 | TEACHER RETIREMENT | \$22,917.00 | \$22,917.00 | \$0.00 |
| | | | | \$0.00 |
| | | Total Reduced | \$194,528.00 | |

USES OF FUNDS

| Org/Object | Description | Current Available | Amount Added | New Balance |
|----------------|---------------------|--------------------|--------------|-------------|
| 10-00-2150/321 | CONTRACTED SERVICES | -\$177,665.00 | \$194,528.00 | \$16,863.00 |
| | | | | \$0.00 |
| | | | | \$0.00 |
| | | | | \$0.00 |
| | | Total Added | \$194,528.00 | |

Approved:  Principal/Supervisor  Finance Director  Business Administrator
 For Purchases Over \$500

Purchases over \$1,500:  Superintendent of Schools Purchases over \$5,000: _____ Hudson School Board

ORIGINAL - Finance Director COPY 2 - School/Department
Revised 3/06

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October 15, 2018

The Carroll Center for the Blind
Nancy Sharon
770 Centre Street
Newton, MA 02458

Dear Nancy:

This contract is an agreement between The Carroll Center for the Blind and the Hudson School District to provide vision services for the 2018-2019 school year.

Vision services will be provided not to exceed \$26,400 (5 hours per week). The hourly rate for services is \$160.00. The Hudson School District agrees to pay for services within thirty – forty-five days upon receipt of invoices and proper documentation of services provided. The service provider certifies that they are not currently suspended or debarred from receiving money from the US Federal Government.

Please note that this contract consists of service delivery to students, consultation with staff members, special education team participation, student assessments and progress monitoring, planning, and other duties requested by the school or district-wide administration. The contracted provider will not be paid for any work conducted at home. The Hudson School District will not provide mileage reimbursement or pay for travel time.

The Service Provider agrees not to divulge, reveal or report or use, for any purpose, any confidential information which the Service Provider has obtained or which was disclosed to the Service Provider by the customer. The obligation to protect the confidentiality of the Hudson School District will survive the termination of this Agreement.

The Service Provider is acting as an independent contractor and not as an employee of the Hudson School District in providing the services hereunder and is solely and exclusively responsible for his/her own federal and state income taxes, social security taxes, other employment taxes, unemployment insurance, workman's compensation insurance to the extent required by law and professional liability insurance. The Service Provider shall provide the Hudson School District with a certificate of professional insurance with a minimum of \$1,000,000 per occurrence and certificates for all other insurance required by law. The Service Provider shall not cancel the insurance without thirty (30) days written notice to the Hudson School District.

The Service Provider shall maintain employment records as required by state and federal regulations on all individuals assigned to the District. The Service Provider shall be permitted to employ individuals under a conditional offer of employment. The Service Provider shall promptly submit the names of all individuals who shall be assigned by it to the District, with all properly completed paperwork, a notarized criminal history records release form authorizing the District to request a criminal history records check, a complete set of fingerprints taken by a qualified law enforcement agency or an authorized employee of the District, and payment for the cost of a criminal history records check for each of its listed employees. The District shall be responsible for completing the criminal records history check, and shall inform the Service Provider of any individual who does not meet the District's criteria for working in its schools due to an adverse criminal background. The decision of the District shall be final on the matter of suitability for assignment by the Service Provider to the District. All new employees of the Service Provider who are assigned during the term of this Service Provider to work in the District shall be required to pass the criminal records history check in accord with this paragraph.

The Hudson School District may terminate this Agreement at any time without cause and the Hudson School District's sole liability shall be for the costs of services performed up to the date of termination of the Agreement.

The Service Provider shall, at his/her sole expense, he/she will defend, indemnify and save the SAU and its school districts, their boards, officers, agents and employees harmless from any and all claims, demands, damages, losses, costs and expenses of every kind and nature, including but not limited to reasonable attorneys' fees growing out of the negligent, willful, intentional or reckless acts or omissions of the Service Provider in conjunction with their duties under this Agreement. Notwithstanding the foregoing, in no event shall the Service Provider be obligated to defend, indemnify the SAU and its school districts, their boards, officers, agents and employees for any claims, demands, damages, losses, costs and expenses of every kind and nature, including but not limited to reasonable attorneys' fees arising out of or resulting from willful or negligent actions of the SAU and its school districts, their boards, officers, agents and employees.

The Service Provider shall not assign or any way transfer all or any portion of his/her rights, nor delegate any of his/her duties under this Agreement without the prior written consent of the Hudson School District.

Any amendments or modifications of this Agreement by either party will only be binding when evidence in writing signed by each party.

Signature – Nancy Sharon

Date

Signature – Rachel Borge

Date

HUDSON SCHOOL DISTRICT
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MEMORANDUM

TO: Hudson School Board
FROM: Stephanie Colton, Benefits Coordinator
SUBJECT: Extracurricular Nomination
DATE: October 11, 2018

The following nominations have been submitted for winter of the 2018-2019 school year:

Alvirne High School:

| | | |
|--------------------------------------|--------------------|---------|
| Varsity Wrestling | Michael Gregory | \$4,700 |
| Boys Varsity Basketball | Marty Edwards | \$5,250 |
| Boys JV Basketball | Chris Goldsack | \$3,675 |
| Boys Freshman Basketball | Paul Balukonis | \$3,410 |
| Girls Varsity Indoor Track | Caroline Bonsaint | \$3,500 |
| Assistant Girls Varsity Indoor Track | Colleen Currier | \$2,450 |
| Boys Varsity Indoor Track | Tom Daigle | \$3,500 |
| Assistant Boys Varsity Indoor Track | Matt Dalzell | \$2,450 |
| Winter Varsity Cheerleading | Shyla Francoeur | \$2,900 |
| Winter Junior Varsity Cheerleading | Jessica Ryan | \$2,030 |
| Varsity Swim Coach | Brendan McLaughlin | \$3,500 |
| Assistant Ice Hockey Coach | Dave Thibeault | \$2,700 |
| Varsity Ice Hockey Coach | Matt Simpson | \$3,850 |

Hudson School Board
October 1, 2018

Hills Memorial Library
Public Session 6:30 pm

Hudson School District
Hudson School Board Meeting
October 1, 2018
Draft Minutes

Present:

- Mr. Malcolm Price, Board Chair
- Mr. Lee Lavoie, Vice-Chair
- Mrs. Patty Langlais
- Ms. Darcy Orellana
- Mr. Lawrence Russell, Superintendent
- Ms. Mary Wilson, Assistant Superintendent
- Ms. Rachel Borge, Director of Special Services

A. Call to Order

Mr. Price, Board Chair, called the meeting to order and Mr. Lavoie led the audience in the Pledge of Allegiance at 6:30 pm.

Nominations for Vice Chair

Mrs. Langlais moved to nominate Mr. Lavoie for Vice-Chair, second by Ms. Orellana. Motion passes 3-0-1 with Mr. Lavoie abstaining.

B. Public Input

There was no Public Input.

C. School Board Candidates

Michael Blau

Has lived in Hudson for ten years, three children. Works at Gateways- Manager of Clinical Services. Experience in budgets, special needs children and would like to give back to his community.

Charles Chapman

Was in the Military for 28 years, grew up in Pelham lives in Hudson, Environment Science degree and an MBA.

A good education is very important.

Lyle Davis – no show

Kaitlin DeLuca

Has lived in Hudson for seven years (Hickory St.). Has two children.

Daughter has Dyslexia – took a one-year certificate program on Dyslexia. Has a math degree. Is a lifelong learner.

Thomas Barrett, 37 Winnhaven Dr. since 2006.

Has four boys in elementary school.

Works in the IT Field. Currently part of the Marketing team for the AHS Renovation. Passion for learning and believes he can make a difference.

Mr. Price: Thanks to all the candidates that came tonight. You will all be contacted within the week.

D. Presentations to the Board

There were no Presentations to the Board.

E. Requests of the Board

Training/Travel Request

Jane Colavito

Travel to Atlanta GA October 15-16. Travel paid for out of Perkins Grant.

Mrs. Langlais moved to approve Jane Colavido's training/trip request as presented, second by Ms. Orellana. Motion passes 4-0.

F. Old Business

Policy JICK Pupil Safety and Violence Prevention (2nd reading)

Mary passed out an updated policy to Board Members (changes under strengthening reporting).

Mrs. Langlais moved to approve Policy JICK as presented, second by Ms. Orellana. Motion passes 4-0.

G. New Business

Policy AC Non-Discrimination (1st reading)

Mr. Russell asked the Board to waive second reading.

Mrs. Langlais moved to approve Policy AC Non-Discrimination and waive the second reading, second by Ms. Orellana. Motion passes 4-0.

Extracurricular Nominations

HMS winter 18/19

Mr. Lavoie moved to approve the extracurricular nominations as presented (all budgeted), second by Mrs. Langlais. Motion passes 4-0.

Contracted Services Agreement

Soliant Health for Speech/Language services

Mrs. Langlais moved to approve the Contracted Services agreement with Soliant Health contingent upon receiving NH License, second by Ms. Orellana. Motion passes 4-0.

H. Recommended Action

1. Manifests – Recommended action:

Manifests are available to be signed. Make necessary corrections

2. Draft Minutes – Recommended action:

Make necessary corrections and approve

9-17-18 draft minutes

Mrs. Langlais moved to approve the draft minutes of September 17 as presented, second by Ms. Orellana. Motion passes 4-0.

I. Reports to the Board

1. Superintendent's Report

Mr. Larry Russell addressed the Board.

This has been a unique budget season with Karen out. We are currently verifying our budget for accuracy and the first schools/departments will come to the Board on Oct. 15. We will need one extra meeting to get all the budget reviews complete.

Meeting with Mark Dolan regarding Strategic Planning; he is willing to come before the Board. He has experience doing other Strategic Plans.

Yes, the Board would like Mr. Dolan to come before the Board.

Textbooks- got an email from a parent regarding his student's math book being in poor condition. Mr. Russell has emailed all department heads to review the condition of their books and report back.

Tomorrow there will be a Region 16 meeting hosted by Hudson School District. Mr. Jalbert, CTE Director is excited about this meeting. They will discuss cooperation, resources, busing and to ensure that our programs are relevant for the future.

2. Assistant Superintendent's Report

Ms. Mary Wilson addressed the board.

Working on district professional development.

Meeting regarding the difference between a 504 and an IEP.

Attended a meeting with HMS Staff – HMS is a Focus School.

Attended a meeting on Best Practices in Curriculum, Instruction and Assessment. Teams focused on a specific school(s), visit a class, collect data, review data, feedback. The group will meet three times.

3. Director of Special Services' Report

Ms. Rachel Borge addressed the Board

Meet monthly with State Special Education Organization.

SEPAC will be hosting an event with PIC on Oct. 25 from 6-8, AHS Music room.

Unified program will be recognized soon.

Support HMS mentoring program.

Professional development day on Friday; good to have PD at the beginning of the year.

4. Business Administrator's Report

Ms. Burnell is out on medical leave.

J. Committee Reports

There were no Committee Reports.

K. Correspondence

Intent to Retire

Deborah Darrigo

Mr. Lavoie moved to accept Deborah Darrigo's intent to retire notice, second by Mrs. Langlais. Motion passes 4-0.

Special Olympics Recognition

Banner Recognition will happen soon.
For your information.

NHSBA Mental Health Awareness Forum

James Broderick has asked us to be part of this forum.

NHSBA Default Budget Workshop

For your information.
Oct. 9.

L. Board Member Comments

Ms. Orellana: Thanks to all who came tonight.

Mrs. Langlais: Thanks to all that came tonight. We will not be discussing candidates in non-public tonight.

Mr. Lavoie: Talked to Emery Nadeau, one of his farm machines was broken. Mr. Dave Anger and his Welding 2 class were able to repair/rebuild the machine. This is an example of real-world experience.

AHS won varsity football on Friday; all funds raised at that game went to an AHS student and his family. The student is currently fighting cancer.

Mr. Price: Thanks to all that spoke tonight; you will all get a call this week. If you are not selected, please consider running in March.

M. Non-Public Session

Mrs. Langlais moved to enter Non-Public Session at 7:25 pm under RSA 91-A:3II (B), second by Ms. Orellana. Chair called for a roll call vote: Mrs. Langlais-yes; Ms. Orellana -yes Mr. Lavoie-yes; Mr. Price-yes. Motion passes 4-0. The board entered Non-Public at 7:25 pm.

The board discussed an after-school issue. No action taken.

Mr. Lavoie moved to exit non-public, second by Mrs. Langlais. Motion passes 4-0.

Mr. Lavoie moved to approve all nominations as presented, second by Mrs. Langlais. Motion passes 4-0.

N. Adjourn

Meeting adjourned at pm.

Respectfully submitted,

Dotty Murray (public)

Mary Wilson (non-public)

Technology Integration Status Report

September 2018

District-wide

- I visited all the classrooms district wide for the Elementary schools to check Smartboard/Equipment and data projectors. I updated Smartboard Software that expired on Teachers Computers for the schools that needed the upgrade. The software was Smart Note 16 to Smart Note 17. The focus for September was to have all teacher's websites updated with current information for this school year.
- I focused on assisting teachers with the use of their data projectors and Smart Boards and lessons were taught using these technology tools.
- I focused on training teachers on how to upload information to their webpages for the school district.

ELC – H.O. Smith

- Checked Smartboard and Data Projectors.
- Updated Smart Note Software to teachers' computers.
- Worked with teachers setting up their individual webpages on the district website.
- Worked with students at H.O. Smith logging into computers in the lab and how to use some educational programs such as, abcya.com and [prodigy](http://prodigy.com).
- Worked with teachers on how to use their Smart Board to prepare for Curriculum night.
- Sharing ideas with teachers for lessons to meet age appropriate guidelines

Hills-Garrison

- Helped Teachers in the Computer Lab with students logging into computers, students using typing programs and assisted teachers with logging into Pearson to have students enter their test scores.
- Spoke with some teachers giving them ideas and suggestions for lessons appropriate for their grade level.
- Worked with teachers updating their website information for this school year.
- Worked with teachers using their interactive whiteboard
- Met with Grade 2 teachers as a group to show them how to add documents and other information to their website during PLC.
- Shared lessons with teachers for their specific grade level
- Assisting teachers with students logging into computers for STAR testing.

Nottingham West

- Worked with several teachers individually creating their webpage for their class. Answering questions, they had regarding uploading and saving documents.
- Worked with teachers as a PLC in their grade level for Grade 2 and Grade 5

- Worked with teachers in the Computer Lab assisting with student log ins and speaking with teachers giving them assignments that will engage student learning appropriate for each grade level.
- Shared diversified learning assignments for students with learning differences.
- Assisted teachers with modified assignments when using the computer lab.
- Showed students the proper way to log in the computer and how to navigate properly once they were logged in.
- Teachers asked questions about apps on Chrome Books. I was able to assist with some information and looked into finding out answers regarding their concerns and questions.
- Shared lessons with teachers for their grade level.
- Assisting teachers with students logging into computers for STAR testing.

Outreach Coordinator

Aug/Sept 2018 Report

In the months of August and Sept. I received 6 referrals for students, mostly regarding financial needs. I have also been attending all SST meetings at all the schools to get connected to children/families who need supports. There seem to be several kids struggling behaviorally at the high school this year, and it is my hope to get a strong connection to the CMH agencies in the area, to better support children's behavioral and mental health needs. I have met with AP's and school counselors to identify the students who are struggling, and I will be building relationships with these students so that I can be a support to them and hope to schedule standing meeting with these identified students.

In September, I attended several meetings with various community agencies. This included Fairview Nursing Home, St. Johns Pantry and Bridges. I met with counselors, administrators and students to make myself available to those in need of support. It is my hope that I will have a strong presence in the schools so that students and families will be able to access my support as needed. As of September, I will be spending Friday's at Alvirne High School, and Monday's at HMS to make myself immediately available when needed. I hope to expand this to the other schools as well. I have reached out to several families who worked with the previous at-risk coordinator, to try to see if they are still in need of support. I have attended several court hearings, written several court reports, and am familiarizing myself with that process.

I had 4 meetings with parents to discuss various community resources and have gotten feedback that these meetings have been helpful. I have plans to have follow up meetings with

these parents and will be attending a meeting with one parent at the town welfare department, who is need of support around advocating for her family's needs. Most referrals have been for families in need of financial resources, but also many referrals are coming for students who need mental health supports, and families needing assistance with that process. I have had several parents reach out in need of supports around their child having regular attendance at school.

Meetings with Parents: 4 (to discuss various resources in the community)

Meetings with Students: 4

Court Hearings Attended: 3

SST Meetings Attended: 18

**BUILDING COMMITTEE
AUGUST 30, 2018
7:30 AM-9:00 AM
CHECKERS RESTAURANT**

MINUTES

In attendance: Steve Beals (Co-Chair), Don Jalbert, Kevin Rauseo, Gary Webster, Lee Lavoie, Len Lathrop, Kara Saranich, Larry Russell, John Pratte, Norm Sanborn and Judy King.

Building Partners: Lance Whitehead, Jay Doherty and Carl DuBois

Handouts: Committee Membership and Overall Schedule

1. Introductions

Attendees introduced themselves and their connection to the project. Steve reported that Karen Burnell(Co-Chair) is on a leave of absence. Norm Sanborn, former SAU 81 Business Administrator/Acting Business Administrator is attending in her place.

A motion to approve Norm Sanborn as a voting member of the committee during Karen's absence by Kevin Rauseo, seconded by Gary Webster, unanimously approved.

2. Review and Approve Minutes

Motion to approve the minutes by Len Lathrop, seconded by Lee Lavoie, unanimously approved. Two abstained.

3. Update on Work to Date

Lance Whitehead has had a series of meeting with teachers and program advisory committee members. The last meeting was on August 24. Teachers are working on equipment lists. Don Jalbert continues to meet with teachers as the floor plans evolve.

4. Digital Scans

Jay Doherty reported that digital scans have been completed of all CTE areas. The 3D Laser plans gives more in-depth information, such as roof drains and mechanical.

5. Site Survey

Jim Petropoulos, Hayner-Swanson has completed the site survey for the project. He will be meeting with Lance this week to discuss design.

6. Floor Plan Reviews

Lance reviewed the floor plans with the group and responded to questions. Steve will send a link of the floor plans to the committee. If you have any input, contact Steve.

Lance responded to questions around special education, security and technology. Steve is meeting with Special Education to review their floor plan and needs.

7. Interior Design Direction Setting Activity

The group voted on a multitude of interior design ideas presented by Lance. Student groups will go through a similar activity. Data will be discussed at the next meeting.

8. Future Meetings

Thursday, October 4, 2018 (7:15-8:45am)

- Finalize Floor Plans
- Finalize Exterior Plans
- Finalize Interior Plans
- Finalize Site Plan(Jim Petropoulos)

Thursday, November 1, 2018 (7:15-8:45am)

- Budget Review-Harvey Construction will present.